

# Waterway Improvement Program

## Waterway Improvement Fund Application & Project Agreement

Shaded areas for state use only			WWI Grant #		
1. APPLICANT NAME:			Federal ID #		
2. PROJECT TITLE:					
Individual or Multi-Year/Phased Project?					
(Check One) Individual Project _____ Multi-Year (Phased) Project _____					
3. COUNTY / MUNICIPALITY:			Lat: _____ Long: _____		
4. LEGISLATIVE DISTRICT		Last WWI Grant Issued # (at this site)		Amount \$	
5. PROJECT LOCATION (Street Address):					
6. PROJECT DESCRIPTION (Check Appropriate Phase of Project):					
Engineering _____ Construction _____ Equipment _____ Acquire DMP Site _____ Other _____					
Provide Detailed Project Description (Attach any available site plans/drawings/photographs of proposed project):					
7. TYPE OF FUNDING REQUESTED: (Check One):					
100% State (below \$100,000) _____ Matching Fund (Max. 50% State) _____ 100% State Dredging/Navigation _____					
Matching Fund Fire/Rescue _____ State Lands Project _____ \$5,000 100% State _____					
Tax District Loan _____ Service Contract _____					
8. TOTAL ESTIMATED PROJECT COST		\$			
9. AMOUNT OF WATERWAY FUNDS REQUESTED		\$ (Maximum amount to be reimbursed by DNR for <u>this specific grant only</u> )			
10. LOCAL PROJECT COORDINATOR:					
(Print Name)		(Print Title)		(Telephone Number)	
(Address)		(City)	(State)	(Zip)	(Fax Number)
(E-mail address)					
11. PROJECT PERIOD: (This grant only. Not to exceed three (3) years.		FROM: 7/1/ _____		To: _____	
Multi-Year Costs:					
Year One: \$ _____		Total Project Cost: \$ _____ (all years)			
Year Two: \$ _____					
Year Three: \$ _____					
How does this application relate to the total multi-year project?					

12. Detailed Project Status/Justification

A. Will project expand/improve public boating access? If yes, explain.

B. Will project improve/enhance boating safety? If yes, explain.

C. Status of federal/state/local permits (Check Appropriate Permits/Approvals where Applicable)? Attach all approved permits:

State Wetland License \_\_\_\_ Corps of Engineers Permit \_\_\_\_ Critical Areas \_\_\_\_ Water Quality Cert. \_\_\_\_

If all required permits are not available, provide further explanation (i.e. schedule to obtain permits, etc):

D. Projected expenditure rate? (check one) One Year \_\_\_\_ Two Years \_\_\_\_ Three Years + \_\_\_\_

E. Is this the continuation of a current or phased project? (check one) Yes \_\_\_\_ No \_\_\_\_ If yes, explain.

F. Will the project impact local boating congestion? If yes, explain.

G. Number of boats that annually use facility: \_\_\_\_

H. Increased number of boaters annually using facility as a result of project: \_\_\_\_

I. Additional justification for project (attach additional page if necessary)

13. **Terms and Conditions:** In submitting this Project Proposal, the Governing Body hereby accepts the Terms and Conditions set forth in the State Boat Act (Section 8-701-9) and the following:

- A. The applicant will not discriminate against any person on the basis of race, color, creed or national origin, in the use of any property or facility acquired or developed pursuant to this proposal.
- B. The design, construction, and management of the project will be by or under the supervision of the Local Governing Body in accordance with the latest edition of the Waterway Improvement Fund Grants Manual. All necessary Federal, State and local permits and approvals must be secured by said Governing Body prior to start of construction.
- C. Plans and Specifications, including all contract documents and any subsequent changes, must be completed by a Maryland Registered Professional Engineer unless approved otherwise in advance by the Waterway Improvement Program. In addition, all plans & specifications must be submitted for review and approval by the Program.
- D. The Governing Body will publicly advertise the project for bids or use other procurement method approved in advance by the Department of Natural Resources (DNR). Proposals will be received and compiled by the Governing Body involved. DNR reserves the right to have a representative present at the bid opening.

- E. Project contracts with a value of \$500,000 or more for which the State provides 50% or more of the funding will be advertised as prevailing wage contracts (COMAR 21.11.11).
- F. The Governing Body will prepare a tabulation of bids and/or other method of procurement as per condition "D" referenced herein and submit same to the Department of Natural Resources with comments and recommendations prior to the award of any contract.
- G. The Governing Body must submit invoices and a copy of paid canceled check(s) or certification that payment has been made for reimbursement of the State's share of the project to the Department of Natural Resources upon completion of the project.
- H. The Governing Body will post the project, in a prominent location, as a "Public Facility" and, will place a permanent sign, approved by the Department, acknowledging project funding by the Waterway Improvement Fund.
- I. If a fee is to be charged for use of the facility, the Governing Body must obtain prior approval from the Department of Natural Resources.
- J. The Governing Body agrees to operate and maintain the proposed project. Future maintenance funds are not guaranteed by the Department of Natural Resources.
- K. Any project funded in whole or in part with Waterway Improvement Fund grants must remain available and open for use by the general boating public. The Department must approve changes in use of a project before it is removed from public access and use, such as through sale, donation, or commercial use of the facility. If approved, the local governing body must replace the project with a facility open to the general boating public with equal value at the nearest approved location, at no cost to the Department. The local governing body may be required to repay the Department for the current value of the project in proportion to the total cost of the project paid by the State. The Department may require two independent appraisals to determine the amount to be reimbursed to the Waterway Improvement Fund.
- L. All projects must be in compliance with the Forest Conservation Act of 1991 and the Maryland Economic Growth, Resource Protection, and Planning Act of 1992 prior to the reimbursement of any State funds.
- M. The Department of Natural Resources reserves the right to revert any unexpended or unencumbered balance from this grant not used during the project period specified in this application. Maximum project period is three (3) years from date of award by DNR.
- N. Projects financed through State bonds must be approved by the State Board of Public Works prior to the reimbursement of any State funds.
- O. The Governing Body, agrees that it will if necessary, unless previously approved by DNR:
  - 1) Provide, without cost to the State of Maryland, all necessary lands, easements, rights-of-way, and dredge disposal site(s) required for project;
  - 2) Hold and save the State of Maryland free from damages that may result from the construction of the project;
  - 3) Accomplish, without cost to the State of Maryland, alterations and relocations as required in sewer, water supply, drainage and other utility facilities; and
  - 4) Will assure that the facility will be designed and constructed for handicapped persons pursuant to the Annotated Code of Maryland and the Americans with Disabilities Act (ADA).
- P. Department of Natural Resources will only reimburse the cost of grant projects approved in writing by the Department.
- Q. Service contract grants provided for trash removal and sanitary services at publicly owned boating facilities are limited to a maximum of nine (9) months per boating season (March 1st - November 30th). This does not affect DNR sponsored projects such as marine sewage pumpout stations.

Revised June 2005

# **1 LOCAL GOVERNMENT AUTHORIZATION**

**As the authorized representative of this Political Subdivision, I have read the terms of the "Project Agreement and Terms & General Conditions" of the Waterway Improvement Program, and**  
**\_\_\_\_\_ hereby agrees to abide by the project terms and conditions.**

(County/Municipality)

(Signature)

(Print Name)

(Print Title)

(Date)

15. GRANT AGREEMENT RECEIVED

Date

Number

16. ON-SITE INSPECTION

Date

By

17. GRANT AMOUNT: \$

GRANT TYPE

18. DNR – Waterway Improvement Program Approval

(Director's Signature)

(Approval Date)

(General Assembly Date)

6/15/05